

Department: Sawmill
Reports to: General Manager

FLSA Status: Non-Exempt
Date: January 29, 2021

POSITION SUMMARY:

The Log Scaler is responsible for estimating the useable portion of the logs, identify log species and verify logs delivered. The Log Scaler will ensure appropriate paperwork is processed with shipping and administration. Driving loader and moving logs to correct locations.

ESSENTIAL FUNCTIONS:

The duties identified below are the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Conduct activities in a safe manner, follow corporate safety guidelines and requirements, use personal protective equipment and proactively address any unsafe conditions observed. Maintain housekeeping and safety compliance, inspection ready at all times
- Utilize various measuring tools to estimate useful log
- Identify/verify log species
- Validate and sign off on necessary documentation
- Report discrepancies in logs to General Manager
- Drive loader and move logs to correct locations
- Assist in Sawmill and Office when needed
- Keep areas clean and organized
- Other assignments as made by management

QUALIFICATIONS:

To perform this position successfully, an individual must demonstrate regular, predictable attendance and be able to perform each essential duty satisfactorily.

EXPERIENCE, KNOWLEDGE AND SKILLS REQUIRED:

- Teamwork: Can work in group or alone; oriented toward the good of the whole. Contain ability to build rapport and good working relationships with co-workers
- Experience in the wood industry preferred but willing to train the right candidate
- Excellent communication skills to interact with log suppliers, loggers, truckers and mill personnel.
- Strong, safety-oriented work ethic to include the following qualities: self-starter, desire to succeed, well organized, and willingness to go the extra mile.
- Proficient with computers
- High level of problem solving skills
- Lifting and physical activity is required

PHYSICAL REQUIREMENTS:

To accomplish the essential functions of the position, one must be physically able to operate or work with computers, calculators, reference books, computer software applications, phones and other standard office equipment. The physical activities of the position include talking, reaching, grasping, light lifting, bending, squatting, and other repetitive motions.

WORKING CONDITIONS:

- Work is considered active and performed in a number of different environments. Exposure to environmental factors is frequent.